

FACILITY REQUIREMENTS:

Advance Payment Guarantees:

Each Advance Payment Guarantee (APG) application must be accompanied by the following documents:

- ✚ Application letter / form, giving details of the guarantee required, comprehensively filled
- ✚ Commissions due on the APG
- ✚ Company Registration details;
 - Copy of Memorandum & Articles of Association
 - Copy of Certification of Incorporation
 - Copy of PIN Certificate
- ✚ Directors' Details;
 - Copies of IDs / Passports
 - Copy of PIN Certificate
 - CVs of Directors
- ✚ Client Counter guarantee, which must bear;
 - Directors' signatures,
 - Company seal (for limited companies), or
 - Company rubber stamp (for non-limited companies)
- ✚ Copy of Contracts signed by all parties;
- ✚ Copy of 3 years audited accounts;
- ✚ 6 Months bank statements.

NB: All Copies of documents must be certified, or must be accompanied by Originals for certification if not certified.